

## Friends of Harringay Stadium Slopes

### 1. Name

The name of the group shall be Friends of Harringay Stadium Slopes (FOHSS).

### 2. Vision

Our vision is to maintain Harringay Stadium Slopes (HSS) as a community asset, a wildlife area and Site of Importance for Nature Conservation (SINC HgBII16), for the enjoyment of all those living and working around the HSS.

### 3. Our Aims and Objectives

- a) To ensure any actions on HSS are appropriate and in context as a wildlife area and Site of Importance for Nature Conservation, within the framework of the Haringey Council biodiversity Plan 2017-2023.
- b) To encourage and support management of HSS to follow all relevant guidelines, including:
  - i. DM19 'Nature Conservation' of the Haringey Development Management DPD 2017
  - ii. SP13 'Open Space and Biodiversity' of the Haringey LP 2017
  - iii. Policy 7.19 'Biodiversity and Access to Nature' of the London Plan 2016
  - iv. Paragraph 118 of the National Planning Policy Framework.
- c) To ensure that Tree Protection Orders within and adjacent to HSS (1979 and 2020 and any subsequent TPO) are respected and adhered to.
- d) To ensure the view and concerns of Friends are properly reflected in any current or future planning and development matters affecting HSS or its surrounds.
- e) To develop relevant and beneficial partnerships with the Council and other bodies.
- f) To develop a working relationship with the owners of the site.

### 4. Membership

FOHSS is intended to represent the local community and will welcome anyone as a member, providing that:

- they agree with the vision, aims and objectives of FOHSS;
- they are a resident of one of the streets immediately surrounding HSS.
- they have provided a name, address and contact email address to be put on the membership register;
- they agree to be bound by this constitution and to act appropriately with regards to the Vision, Aims and/or interests of FOHSS.

The membership of FOHSS shall be voluntary.

The Management Committee shall have the power to refuse membership to, or withdraw membership from, any person found to be acting against the Vision, Aims and/or interests of FOHSS as provided herein, provided that the member shall have

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the right to make representation to the Management Committee before the final decision is made.

The Management Committee shall have the power to invite non-residents who agree with the aims and objectives of FOHSS and wish to become Patrons.

Any member of the association may resign his/her membership by giving to the Secretary of the FOHSS written notice to that effect.

A membership register will be kept by the Management Committee.

## 5. Openness

The FOHSS will welcome members regardless of class, race, culture, gender, age, disability or sexual orientation. The FOHSS further supports equality and inclusivity, and is opposed to racism, sexism, homophobia and other forms of discrimination against members and non-members alike.

## 6. Management Committee

The affairs, funds and assets of the FOHSS shall be managed and controlled by a Management Committee. Such officers on the Management Committee shall be appointed from the membership to conduct the administration of the organisation. These officers will be in charge and responsible for the day to day running of the organisation but shall be accountable to the members at all times. Persons can be appointed to any other additional posts deemed necessary in accordance with the achievement of the aims.

The officers of the Management Committee shall comprise not less than three members at any one time, including a chairman and secretary and shall be elected annually at the Annual General Meeting (AGM). The Management Committee shall have the power to co-opt further FOHSS members from time to time. Upon such time as is needed, the Management Committee shall be expanded to include a treasurer.

Three elected members of the Management Committee shall constitute a quorum for meetings of the Management Committee.

The election of FOHSS Management Committee officers shall be for a period of 24 months initially and shall take place at the first Annual General Meeting, and thereafter at 12 month intervals.

## 7. Annual General Meeting

Every year there will be an Annual General Meeting. This may be conducted in person or via appropriate telecommunication facilities. At this meeting the members will:

- Hear and discuss a report from the Management Committee and any other working group on the activities of the FOHSS for the previous year
- Hear and discuss a report on the group's finances, prepared by the Treasurer (if applicable).

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- Decide whether to introduce a membership subscription for the forthcoming year to allow funding of specific actions in line with the Vision and Aims.
- Identify and discuss matters of particular importance for the forthcoming year.
- Make or change rules on the way the Friends group will operate, for example by amending the Constitution.
- Elect members to be Chair, Secretary and 3<sup>rd</sup> Committee member (and if required, a Treasurer)
- Amend bank signatories where necessary
- Conduct any other relevant business the meeting so decides (by quorum or by committee)

Everybody on the membership list will receive at least 14 days' notice of the Annual General Meeting by an email notice to the membership register. All motions to be discussed at the AGM shall be circulated to members not less than 14 days before the meeting.

## 8. Other General Meetings

At least 3 other General Meetings for members will be organised and actions minuted during the year. These meetings will be publicised in good time to members. At these meetings the Management Committee or members of working groups will keep members up to date with, and discuss, plans and decisions affecting the HSS, and seek the views of members on same.

In addition to the above, no less than half of the members have the right to compel the officers to call an Extraordinary General Meeting on a specific subject.

Representatives from other organisations may be invited to the Committee meetings by the joint agreement of the Management Committee.

## 9. Procedure at All General Meetings

The General Meetings shall be the decision-making body of the group. The meeting may if it wishes choose a chairman and minute-taker from any of the members present.

All members will have a right to attend and to vote. Decisions shall be by consensus where possible, or by a simple majority vote where necessary – except for amendments to the Constitution which require a two-thirds majority. Each member will have one vote. The Chairman shall have a deciding vote if required.

A quorum shall be 4 members except at the AGM where it will be a third of members. If there is not a quorum, any decisions made regarding policy must be ratified at the following meeting. General Meetings may decide to set up working groups, or to delegate any relevant tasks to individual members.

## 10. The Work of the Friends

Members will be encouraged to get actively involved in the work of the Friends. Anyone acting on behalf of the Friends will be expected to act in an appropriate manner, and to follow the general policies and decisions agreed by the members at the General

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Meetings. Working groups and officers can meet in between the general meetings in order to manage the affairs of the Friends including:

- planning general meetings of the group and other activities
- working on funding bids
- managing Friends' projects
- passing on the views of members to Haringey Council or other government bodies on planning matters and public space protection (such as anti-social behaviour, fly tipping etc)
- passing on the views of members to owners of the site (or their representatives)
- meeting with other community groups
- managing the publicity of the group
- managing the finances of the group (if required)

Management committee and working groups are accountable to members through the General Meetings.

## 11. Finances

A bank account may, if required, be set up in the name of the Friends of Harringay Stadium Slopes. All money received in the form of donations, grants, subscriptions or any other contributions will be put into the bank account and will only be used to further the aims of the group as defined in the Constitution.

- a) The Treasurer and Secretary and 2 other members will be signatories, and the Treasurer and one other of the signatories will be required to sign for all transactions.
- b) The annual accounts shall be independently verified, and the books shall be made available for inspection on request at the AGM.
- c) Any money obtained by the FOHSS shall be used only by the FOHSS in accordance with its aims.
- d) The Management Committee shall ensure that expenditure of the FOHSS stays within the budget. The FOHSS shall not go into debt. The management Committee are liable for all debts.

## 12. Powers (option if required)

The Friends of Harringay Stadium Slopes has the power to raise funds, to employ or hire such staff or advisors as are necessary, and to enter into any transactions necessary to further its aims.

If required it has the power to manage, licence, lease or buy property or facilities and to maintain and equip it for use. It has the power to appoint trustees, and to take out trustee liability insurance cover.

FOHSS may organise meetings, training courses and events, including work parties.

FOHSS can raise funds and submit funding bids, invite and receive contributions, subscriptions, covenants.

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FOHSS can publicise the activities through the media and other contact with residents and visitors.

## 13. Health and Safety

The FOHSS shall be responsible for meeting its “Duty of Care” obligation to meet all relevant Health and Safety Law current at the time of any activity.

## 14. Alteration of the Constitution

Proposals for amendments to this constitution or dissolution (must be delivered to the Secretary in writing. The Secretary in conjunction with all other officers shall then decide on the date of a general meeting to discuss such proposals, giving at least four weeks (28 days) clear notice or postpone such discussion until the next AGM.

Any changes to this constitution must be agreed by at least two thirds of those members present and voting at any general meeting.

## 15. Dissolution

If a General Meeting, or 10 members, wish at any time to dissolve the Friends of Harringay Stadium Slopes, they should give to all members at least 14 days notice of a Special General Meeting to discuss this exclusive matter. If such a decision is agreed at that meeting by a simple majority of those members present and voting, the assets will be disposed of to another voluntary organisation with compatible aims and principles, this group being agreed at the same meeting.

This Constitution was agreed at the Friends of Harringay Stadium Slopes founding meeting / AGM on ..... [Date].

Signed ..... (Secretary)                      ..... (Chair)